

Arrange in Chronological Order

A Virginia resident exercises the legal right to opt out of automated profiling in a high-stakes decision, such as a job application. Place the compliant process steps in the correct order.

Instructions: For each item below, select the number (1 through 4) that indicates its correct order. Each number should be used only once.

Step	Your Order (1–4)
Identify the specific file scheduled for automated AI screening	
Halt the automated decision-making engine for this resident's application	
Route the file to a qualified human reviewer to perform a manual evaluation	
Issue the final decision based on human oversight and formally notify the resident	

Note: This document provides a keyboard- and screen-reader-accessible alternative to an on-screen drag-and-drop ranking activity covering the same content.

Hint

If you're having trouble placing these in order, remember: the automated engine must be stopped before any human involvement begins, and a decision can't be finalized until after human review.

- 1. Identify** — Find the specific file scheduled for automated AI screening.
- 2. Halt** — Stop the automated decision-making engine for this resident's application before proceeding further.
- 3. Route** — Send the file to a qualified human reviewer for manual evaluation.
- 4. Issue** — Deliver the final decision based on human oversight and formally notify the resident.

Correct Feedback

That's right! When a Virginia resident exercises their right to opt out of automated profiling in a high-stakes decision, the business must first identify the affected file, then halt the automated engine before any human involvement happens, route the file to a qualified human reviewer, and only then issue a final decision with formal notice to the resident. Skipping or reordering any of these steps would mean the automated system was still influencing the outcome — defeating the purpose of the opt-out.

Incorrect Feedback

Not quite. The key principle is that the automated engine must be halted before human review begins — otherwise the automated decision could still influence the outcome, even if a human eventually looks at it. The correct order is: identify the file, halt the automated engine, route to human review, then issue the final decision and notify the resident.